

6. Academic Programs

6.1 Availability of Programs at Various Locations

For Course Descriptions, please see

http://www.mcs.edu/Registrar/course_description.html.

NOTE: See insert in Information Packet regarding the course requirements in the **FIRST YEAR Program**.

Students at Master's can choose to do their programs at various locations using a variety of methods. At the Toronto Campus, Alternate FIRST YEAR Sites and for Intercultural students, courses are typically offered in the classroom as full-semester courses or as intensive courses. Students who choose to study via Distance Education can complete their program online and, if they are within commuting distance of a Distance Education Site (check our website for an up-to-date listing of DE Sites), they can choose to enroll in classroom courses as well, which may be offered for the full semester or as intensive courses. Students in all locations can choose to do Internet and/or intensive courses during the summer depending on course offerings.

Mentoring, Ministry and Internship credits are typically completed by students in a church or community setting. Master's and/or the student's District Office generally assist with the location of these ministry placements as required. These credits are designed to ensure that students have significant practical ministry placements as they complete their program requirements.

As indicated below Intercultural students can enroll in the Christian Ministry Certificate program (If they want to do a diploma or degree program they may need to do courses at the Toronto campus or via the Internet, unless there are sufficient students in their cultural group who also want to pursue a diploma or degree program. To enroll in courses at the Toronto campus or via the Internet, intercultural students will need to demonstrate their proficiency in English). The courses offered in the Certificate program are culture-specific. They are not simply theological education in different languages but ministry training through cultural concepts familiar to the students, with an emphasis on material that is relevant to a specific culture. Some courses are taught in English and translated into another language; while others are taught directly in the language of the group. Evening classes, week-end classes as well as one-week intensives are available in a variety of locations for Intercultural students. Library and research facilities in various languages will be made available.

The following program listing indicates the various locations where the programs are available. Please contact the Registrar's Office if you need any clarification regarding availability of programs.

6.1.1: Programs Available at the Toronto Campus or Alternate FIRST YEAR Sites

The following programs are fully available at the Toronto Campus; the first year of these programs is also available at one of our Alternate FIRST YEAR Sites:

- **Christian Ministry Certificate (Christian Studies) (1-Year)** (Students who are ONLY planning to do one year of studies at the Toronto Campus or at one of the Alternate FIRST YEAR Sites, should choose this program. If students decide to continue their studies after the completion of this Certificate program, all of the courses can be used towards the completion of the Diploma, BRE or B.Th programs. Some slight adjustment in course selection will be made for BRE students. Please check with the Registrar's Office for additional details.)
- **Ministerial Diploma (3-Years)**
- **Bachelor of Theology (4-Years)**
 - Pastoral Ministry
 - Youth Ministry
- **Bachelor of Religious Education (2-Years)** (*For students who have completed at least two years of University or who have graduated with a two- or three-year Community College diploma.*)
 - Pastoral Ministry

6.1.2: Programs Available via Distance Education

The following programs are fully available via Distance Education. Students have the option of doing courses via the

Internet or at a Distance Education site if they are within commuting distance. Please check our website (www.mcs.edu) for a current listing of our DE sites.

- **Christian Ministry Certificate (Church Leadership) (1-Year)** (This certificate satisfies the educational requirements for the Recognition of Ministry (ROM) credential with the PAOC.)
- **Ministerial Diploma (3-Years)**

- **Bachelor of Religious Education (2-years)** (*For students who have completed at least two years of University or who have graduated with a two- or three-year Community College diploma.*)

NOTE: Interested in our Bachelor of Theology program? Contact the Registrar's Office at 1-800-295-6368 to explore your options.

6.1.3: Program Available for Intercultural Students:

- **Christian Ministry Certificate (1-Year Program)**

NOTE: Intercultural students who want to do a diploma or degree program may need to do courses at the Toronto campus or via the Internet, unless there is sufficient students in their cultural group who also want to pursue a diploma or degree program. To enroll in courses at the Toronto campus or via the Internet, intercultural students will need to demonstrate their proficiency in English.

6.2 Institutional Outcomes Common to All Programs: Graduating students will:

- demonstrate a foundational knowledge of the Bible's nature and content and corresponding skills pertaining to its interpretation and application.
- demonstrate an understanding of the biblical foundation and historical development of Christian doctrine and practice as a basis for Christian enrichment, ethics, and service.
- demonstrate an understanding of the flow of history from biblical through post-biblical times as an expression of the interaction of human choice and divine sovereignty.
- apply a biblical theology and a personal appreciation of the nature and ministry of the Church.
- demonstrate ongoing spiritual formation through the development of the personal disciplines needed for nurturing one's inner life resulting in more competent and compassionate service to others.
- understand the history, policy, doctrine, and missionary outreach of the PAOC/N and foster a sense of loyalty under God toward both fellowships.
- understand the biblical and theological basis for Pentecostal distinctives and service with an appreciation for the role of the Holy Spirit in the ministry of pastoring, evangelism, and teaching.
- respond compassionately to the escalating social problems in our world.
- appreciate the necessity of lifelong learning.

6.3: Educational Requirements for Ministerial Credentials

The completion of the ministerial diploma, Bachelor of Religious Education or Bachelor of Theology programs *only* satisfies the educational requirements for credentials with the Pentecostal Assemblies of Canada and the Pentecostal Assemblies of Newfoundland and Labrador. Additional information regarding the other requirements necessary for obtaining ministerial credentials is available from the district office of the PAOC/PAONL.

6.4: Modifications in Program Requirements: Master's reserves the right to modify any program,

its structure, or course offerings. Although advice is available, students hold responsibility to ensure that they fulfill all the requirements of the program in which they are enrolled. Graduate studies may be pursued upon completion of the degree programs. Check with the Registrar's Office for additional information.

6.5: Certificate Programs: The one-year Christian Ministry Certificate programs were developed to meet the need for short-term training of lay leaders as well as to give a basic grounding in biblical and theological knowledge in preparation for a university or college experience. They are not designed specifically for those who wish to continue in Bible College. If a student completing one of these Certificate programs wishes to proceed to another program, all requirement of the other program must be completed before graduation.

6.5.1: Certificate Program Outcomes: Students completing the Certificate program will:

- have a better understanding of the content of the scriptures.
- understand doctrines of the faith.
- be able to articulate and defend Pentecostal distinctives.
- feel drawn toward deeper fellowship with God.
- experience greater confidence in their abilities to minister effectively as lay leaders in the local church.
- become more deeply motivated to grow further in faith and practice.
- be able to demonstrate their faith.

NOTE: The Christian Ministry Certificate (Christian Studies) program is **ONLY** available at the Toronto Campus or one of the alternate **FIRST YEAR** sites. It satisfies the **FIRST YEAR** requirements of the Diploma, B.Th and BRE programs. BRE students who do this program will do PR2309 Homiletics I instead of PR1203 Family in Today's Society.

6.5.4: Christian Ministry Certificate (Christian Studies)

	Fall Semester	Cr		Winter Semester	Cr
BT1100	Pentateuch	3	BT1201	Synoptic Gospels	3
BT1104	Bible 101	3	BT1304	Interpreting the Bible	3
GE1205	Canadian Society & Evangelism	3	BT1305	Theology in Real Life	3
PR1203	Family in Today's Society	3	GE1200	Cross-Cultural Studies	3
PR1302	Spiritual Integration	3	GE1303	Ethics	3
PR1106	Connections I	1	PR1107	Connections II	1
PM116X	Field Education I	CR	PM117X	Field Education II	CR

	<i>Term Credits</i>	16		<i>Term Credits</i>	16
				<i>Total Credits</i>	32

6.5.3: Christian Ministry Certificate (Church Leadership)

	Fall Semester	Cr		Winter Semester	Cr
GE3200	History of Pentecostalism	3	BT1303	Biblical Hermeneutics	3
PR2309	Homiletics I	3	BT2309	Holy Spirit - A Pentecostal Perspective	3
	Bible Elective	3	PR1300	Pastoral Ministry	3
	Practical Elective	3		Bible Elective	3
	Theology Elective	3		Theology Elective	3
PR1102	Mentoring I	1	PR1103	Mentoring II	1
PM114X	Church Ministry I	CR	PM115X	Church Ministry II	CR
	<i>Term Credits</i>	16		<i>Term Credits</i>	16
				<i>Total Credits</i>	32

6.6: Ministerial Diploma: This is the traditional three-year program of ministerial preparation offered by the College since its founding. It meets the educational requirements for credentials with the Pentecostal Assemblies of Canada and the Pentecostal Assemblies of Newfoundland and Labrador. Students who complete these studies are prepared for general pastoral ministry, having done studies in Bible and theology, and overview courses in practical Christian education, missions, homiletics, and evangelism.

6.6.1: Program Outcomes: Students completing the Ministerial Diploma program will:

- demonstrate knowledge of basic areas of ministry.
- be equipped with ministerial skills in evangelism, preaching, teaching, administration, and counselling.
- have a growing appreciation of the complex nature of contemporary society allowing for a heightened personal understanding of the needs of the world and the nature of ministry.

6.6.2: Ministerial Diploma

		First Year			
Fall Semester		Cr	Winter Semester		Cr
BT1100	Pentateuch	3	BT1101	Introduction to Old Testament	3
BT1200	Introduction to New Testament	3	BT1201	Synoptic Gospels	3
GE1101	Research & Writing	3	BT1303	Biblical Hermeneutics	3
GE1200	Cross-Cultural Studies	3	BT1304	Worship in the Christian Community	3
GE1203	World Religions	3	PR1203	The Family in Today's Society	3
PR1102	Mentoring I	1	PR1103	Mentoring II	1
PM114X	Church Ministry I	CR	PM115X	Church Ministry II	CR
		<i>Term Credits</i>			<i>Term Credits</i>
		16			16
		Second Year			
Fall Semester		Cr	Winter Semester		Cr
BT2100	Hebrew History	3	BT2201	Pauline Literature	3
BT2300	God, Humans & the Bible	3	BT2309	Holy Spirit - A Pentecostal Perspective	3
GE2211	Church History I	3	GE2212	Church History II	3
PR2309	Homiletics I	3	GE2400	Counselling Psychology	3
PR3310	Pastoral Ministry	3	PR2310	Homiletics II	3
PR2100	Mentoring III	1	PR2101	Mentoring IV	1
PM314X	Community Ministry I	CR	PM315X	Community Ministry II	CR
		<i>Term Credits</i>			<i>Term Credits</i>
		16			16
		Summer Session			
PM3200	Internship	6	PR3411	Pastoral Ministry Practicum	3
					<i>Summer Session Credits</i>
					9
		Third Year			
Fall Semester		Cr	Winter Semester		Cr
BT3100	Hebrew Prophets	3	BT3300	Christology	3
BT3303	The Church & Its Future	3	BT4301	Soteriology	3
GE3200	History of Pentecostalism	3	GE3206	Canadian Culture & Evangelism	3
	Elective	3	GE4301	Ethics	3
				Elective	3
		<i>Term Credits</i>			<i>Term Credits</i>
		12			15
					<i>Total Credits</i>
					100

6.7: Bachelor of Theology (Pastoral Ministry): This four-year degree is a comprehensive program of training for ministry. The program is built upon expanded objectives of the three-year program, with the basic philosophy being further preparation for pastoral ministry. Additional practical courses and general studies provide a well-rounded program for pastoral work.

6.7.1: Program Outcomes: Students completing this program will:

- demonstrate a basic knowledge of all areas of ministry.
- be equipped with ministerial skills in evangelism, preaching, teaching, administration, and counselling in order to function adequately within the multi-faceted context of pastoral ministry.
- understand contemporary human thought and behaviour patterns which confront the world and the church.
- affirm the distinctive mission and ministry of the Christian faith.
- have a foundational knowledge of Greek or Hebrew as related to Bible study and interpretation.
- have a growing appreciation of the complex nature of contemporary society allowing for a heightened personal understanding of the needs of the world and the nature of ministry.

6.7.2: Bachelor of Theology (Pastoral Ministry)

6.7.2: Bachelor of Theology (Pastoral Ministry)					
		First Year			
Fall Semester		Cr	Winter Semester		Cr
BT1100	Pentateuch	3	BT1101	Introduction to Old Testament	3
BT1200	Introduction to New Testament	3	BT1201	Synoptic Gospels	3
GE1101	Research and Writing	3	BT1303	Biblical Hermeneutics	3
GE1200	Cross-Cultural Studies	3	BT1304	Worship in the Christian Community	3
GE1203	World Religions	3	PR1203	The Family in Today's Society	3
PR1102	Mentoring I	1	PR1103	Mentoring II	1
PM114X	Church Ministry I	CR	PM115X	Church Ministry II	CR
		<i>Term Credits</i>			<i>Term Credits</i>
		16			16
		Second Year			
Fall Semester		Cr	Winter Semester		Cr
BT2100	Hebrew History	3	BT2201	Pauline Literature	3
BT2300	God, Humans & the Bible	3	BT2309	Holy Spirit - A Pentecostal Perspective	3
GE2211	Church History I	3	GE2212	Church History II	3
PR2309	Homiletics I	3	GE2400	Counselling Psychology	3
PR2311	<i>Spiritual Formation & Discipleship</i>	3	PR2310	Homiletics II	3
BT2308	<i>The Church in Mission</i>	3	GE2301	<i>Leadership in Christian Ministry</i>	3
PR2100	Mentoring III	1	PR2101	Mentoring IV	1
		<i>Term Credits</i>			<i>Term Credits</i>
		19			19
		Third Year			
Fall Semester		Cr	Winter Semester		Cr
BT3100	Hebrew Prophets	3	BT3300	Christology	3
BT3303	The Church and Its Future	3	GE3101	Intermediate Greek	3
GE3100	Elementary Greek	3	GE3206	Canadian Culture and Evangelism	3
GE3200	History of Pentecostalism	3	PR3312	<i>Administering the Local Church</i>	3
PR3310	Pastoral Ministry	3	PR3313	<i>Pastoral Counselling</i>	3
PM314X	Community Ministry I	CR	PM315X	Community Ministry II	CR
		<i>Term Credits</i>			<i>Term Credits</i>
		15			15
		Fourth Year			
Fall Semester		Cr	Winter Semester		Cr
PR4416	<i>Biblical Communication Practicum</i>	3	BT4200	Greek Exegesis	3
PR4417	<i>Pastoral Care & Cong Life Practicum</i>	3	BT4301	Soteriology	3
PR4418	<i>Ministry Coordination Practicum</i>	3	GE4300	Philosophical Foundations	3
PM4200	Internship	6	GE4301	Ethics	3

			<i>PR4304</i>	<i>Issues in Pastoral Ministry</i>	3
	<i>Term Credits</i>	15			<i>Term Credits</i> 15
					<i>Total Credits</i> 130

Note: Program-specific courses are italicized and they are only available at the Toronto campus. Distance Education students should consult with the Registrar to explore their options regarding doing a B.Th program.

6.8: Bachelor of Theology (Youth Ministry): The Youth Ministry Program is designed to equip the student with the needed attitudes, knowledge, and skills to effectively minister to youth and administer youth programs within The Pentecostal Assemblies of Canada and the Pentecostal Assemblies of Newfoundland and Labrador.

6.8.1: Program Outcomes: Students completing this program will:

- Have a missional perspective towards student ministry that will build the Church.
- Be equipped with leadership, relational, and ministerial skills necessary to be effective in student leadership, discipleship, evangelism, communication, preaching, teaching, administration, ministry team building, mentoring, counseling, and mission in order to function adequately within the multi-faceted context of student ministry.
- Demonstrate a basic knowledge in all areas of ministry pertaining to introducing students to Christ, coaching them in the development of a lifetime faith commitment, and directing them in the knowledge of and cooperation with the Holy Spirit out of the context of an integrated Biblical worldview.
- Demonstrate a basic knowledge and current understanding of children and student development and behavior toward the development of an integrated approach to student ministry within the community of faith.
- Have the understanding of family systems and the ability to support parents in the parenting of their students.
- Have the ability to understand and interpret Canadian student culture and contemporary trends relating to student ministry.
- Have a growing appreciation of the complex nature of contemporary culture allowing for a heightened personal understanding of the needs of the world and the nature of ministry.
- Have a foundational knowledge of Greek or Hebrew as related to Bible study and interpretation.
- Embrace the call to addressing felt needs through social action by transferring to adolescents a healthy and accurate global worldview of the poor and suffering.
- Possess the ability to assist the larger multi-generational local church faith community in understanding, prioritizing and supporting adolescent mission.
- Understand the role of the local church in community life and the student ministries leader as adolescent and family resource person.

6.8.2: Bachelor of Theology (Youth Ministry)

6.8.2: Bachelor of Theology (Youth Ministry)					
		First Year			
Fall Semester		Cr	Winter Semester		Cr
BT1100	Pentateuch	3	BT1101	Introduction to Old Testament	3
BT1200	Introduction to New Testament	3	BT1201	Synoptic Gospels	3
GE1101	Research and Writing	3	BT1303	Biblical Hermeneutics	3
GE1200	Cross-Cultural Studies	3	BT1304	Worship in the Christian Community	3
GE1203	World Religions	3	PR1203	The Family in Today's Society	3
PR1102	Mentoring I	1	PR1103	Mentoring II	1
PM114X	Church Ministry I	CR	PM115X	Church Ministry II	CR
<i>Term Credits</i>		16	<i>Term Credits</i>		16
		Second Year			
Fall Semester		Cr	Winter Semester		Cr
BT2100	Hebrew History	3	BT2201	Pauline Literature	3
BT2300	God, Humans & the Bible	3	BT2309	Holy Spirit - A Pentecostal Perspective	3
GE2211	Church History I	3	GE2212	Church History II	3
GE2214	<i>Adolescent Dev and Spiritual Formation</i>	3	GE2400	Counselling Psychology	3
PR2201	<i>Youth Ministry Workshop</i>	3	PR2202	<i>Strategic Youth Ministry</i>	3
PR2309	Homiletics I	3	PR2310	Homiletics II	3
PR2100	Mentoring III	1	PR2101	Mentoring IV	1
<i>Term Credits</i>		19	<i>Term Credits</i>		19
		Third Year			
Fall Semester		Cr	Winter Semester		Cr

BT3100	Hebrew Prophets	3	BT3300	Christology	3
BT3303	The Church and Its Future	3	GE3101	Intermediate Greek	3
GE3100	Elementary Greek	3	<i>GE3205</i>	<i>Popular Culture and Media</i>	3
GE3200	History of Pentecostalism	3	GE3206	Canadian Culture and Evangelism	3
PR3310	Pastoral Ministry	3	<i>PR3306</i>	<i>Global Perspectives in Youth Outreach</i>	3
PM314X	Community Ministry I	CR	PM315X	Community Ministry II	CR
		<i>Term Credits</i>			<i>Term Credits</i>
		15			15
		Fourth Year			
	Fall Semester	Cr		Winter Semester	Cr
<i>PR4413</i>	<i>Biblical Teaching Practicum</i>	3	BT4200	Greek Exegesis	3
<i>PR4414</i>	<i>Youth Communication Practicum</i>	3	BT4301	Soteriology	3
<i>PR4415</i>	<i>Community Ministry Practicum</i>	3	GE4300	Philosophical Foundations	3
PM4200	Internship	6	GE4301	Ethics	3
			<i>PR4203</i>	<i>Critical Issues in Youth Outreach</i>	3
		<i>Term Credits</i>			<i>Term Credits</i>
		15			15
				<i>Total Credits</i>	130

Note: Program-specific courses are italicized and they are only available at the Toronto campus. Distance Education students should consult with the Registrar to explore their options regarding doing a B.Th program.

6.9: Bachelor of Religious Education (Pastoral Ministry) *(For students who have completed at least two years of University or who have graduated with a two- or three-year Community College diploma.)*

This two-year program meets the educational requirements for credentials with the Pentecostal Assemblies of Canada and the Pentecostal Assemblies of Newfoundland and Labrador. Due to the shortness of the program, the curriculum is restricted to the central elements of ministry training with a special emphasis on practical pastoral courses, within a strong biblical and theological framework.

6.9.1: Program Outcomes: Students completing this program will:

- demonstrate knowledge of basic areas of ministry.
- be equipped with corresponding ministerial skills in evangelism, preaching, and administration.
- have a growing appreciation of the complex nature of contemporary society allowing for a heightened personal understanding of the world and the nature of ministry.

6.9.2: Bachelor of Religious Education (Pastoral Ministry)

	First Year			
	Fall Semester	Cr	Winter Semester	Cr

BT1100	Pentateuch	3	BT1101	Introduction to Old Testament	3
BT1200	Introduction to New Testament	3	BT1201	Synoptic Gospels	3
GE1200	Cross-Cultural Studies	3	BT1303	Biblical Hermeneutics	3
PR2309	Homiletics I	3	BT1304	Worship in the Christian Community	3
BT2300	God, Humans & the Bible	3	GE3206	Canadian Culture and Evangelism	3
PR1102	Mentoring I	1	PR1103	Mentoring II	1
PM114X	Church Ministry I	CR	PM315X	Community Ministry II	CR
	<i>Term Credits</i>	16		<i>Term Credits</i>	16
		Summer Session			
PM2200	Internship	6	PR2400	Homiletics Practicum	3
				<i>Summer Session Credits</i>	9
		Second Year			
	Fall Semester	Cr		Winter Semester	Cr
BT2100	Hebrew History	3	BT2201	Pauline Literature	3
BT3100	Hebrew Prophets	3	BT2309	Holy Spirit - A Pentecostal Perspective	3
BT3303	The Church & Its Future	3	BT3300	Christology	3
GE2211	Church History I	3	BT4301	Soteriology	3
GE3200	History of Pentecostalism	3	GE2212	Church History II	3
PR3310	Pastoral Ministry	3	GE4301	Ethics	3
PR2100	Mentoring III	1	PR2101	Mentoring IV	1
	<i>Term Credits</i>	19		<i>Term Credits</i>	19
				Sub-Total Credits	79
				Transfer Credits	51
				<i>Total Credits</i>	130

6.10: Bachelor of Theology Completion Program: The Bachelor of Theology Completion Program was created to assist students who have already earned a ministerial diploma to complete a Bachelor of Theology degree without being required to return to full-time studies. The emphasis in this program is to further develop self-awareness in ministry, leading to ongoing learning and skill development. Particular attention will be given to understanding the unfolding nature of the call to and practice of ministry. This program is constructed to provide relevant ministry education, flexibility for the active person in ministry and accessibility.

6.10.1: Admission Requirements: Applicants are required to have a ministerial diploma from Master's College and Seminary or equivalent, with transcript evaluation by the Registrar. The applicant must also have earned their diploma at least three years prior to enrollment in the Bachelor of Theology Completion Program.

6.10.2: Program Outcomes: Students completing this program will:

- have a greater level of competency in Bible, theology and related fields.
- have enhanced proficiency in the areas of preaching, teaching, and leadership.
- be able to better articulate a statement of personal faith and communicate both in the church and the world.
- be able to better apply the relevance of scripture to contemporary life issues through integration of theory and practice.

6.10.3: Program Requirements: The B.Th Completion program requires the successful completion of ten courses: PR4307 Personal Ministry Development and nine additional elective courses, with at least one course taken from each of the following categories: Bible, Theology, Practical Ministry and General Studies. A minimum of a ministerial diploma, which is required for admission to the program, as well as the 30 credit hours detailed above, satisfy the graduation requirements. For more detailed information on course selection, please contact the Registrar's Office.

6.10.4: Courses Offerings and Modes of Delivery: Course offerings will reflect a range of instruction relevant to people in active ministry. These will include specially designed program courses, conference-based courses, courses from the regular College offerings and other modes. Classes may be taken as one-week intensives, seminar instruction, online, in the classroom at the campus, or at a Distance Education site.

6.10.5: Personal Ministry Development Course: PR4307 Personal Ministry Development is designed to assist the person in ministry in assessing their life and ministry experience as a prelude for future personal development. The focus of this course is the assembling of a personal ministry portfolio that will indicate past ministry training and experience as well as personal development and spiritual formation. The portfolio will serve the basis for prior learning assessment and mapping future learning. Prior learning assessment is a way of evaluating past ministry experience that allows the College to determine the extent to which prior ministry involvement corresponds to the objectives of the program. This course, which must be one of the first three courses taken in this program, and possibly an interview, will be used to determine how many courses a student may be credited with based on their ministry/life experience.

6.10.6: Credit for Prior Learning or Transfer Credits: Based on the submission of a portfolio assignment in the PR4307 Personal Ministry Development course, which will provide information on their ministry/life experience, students may be credited with up to three courses towards the completion of this program. Alternatively students may receive transfer credit for up to three courses completed at an accredited community college or university with transcript evaluation by the Registrar.

6.10.7: Program Duration: The B.Th Completion Program may be completed in approximately two years based on receiving maximum credit for life and ministry experience or receiving transfer credits for previous post-secondary courses completed and by taking one course in each of the Fall, Winter and Summer sessions each year. The College will provide academic support and advice to each student in the program to help them progress through the program on a schedule they can manage.